



**BOARD AGENDA
TAB 2 – ACTION
MARCH 28, 2017**

BALTIMORE CITY COMMUNITY COLLEGE
BOARD OF TRUSTEES
APPROVED OPEN SESSION MINUTES
February 28, 2017
4 p.m.
Liberty Campus Mini
Conference Center

Board Members Present: Dr. S. Todd Yeary, Dr. Rosemary Gillett-Karam, Ms. Maria Harris-Tildon, Mr. Jay Hutchins, Dr. Donald Gabriel (via conference call), and Ms. Olayeni Popoola. Dr. Mary Owens Southall.

Board Members Absent: Ms. Pamela Paulk

I. BOARD ACTIONS/CONSENT AGENDA (All Actions requiring a vote.)

- A. Adoption of the February 28, 2017 Agenda
- B. Approval of the January 24, 2017, 2016 Minutes
- C. College Contracts
- D. Student Government Association (SGA)
- E. AFSCME Local # 1870 at BCCC (Ms. Charlene Gray, President)
- F. Faculty Senate (Mr. Edward Ennels)

Action: The Board unanimously voted and approved Board Actions/Consent Agenda.

II. New Business

The Board requested Mr. Harris to join the Board table for a carry-over discussion from the 3 p.m. Finance Committee Meeting regarding the tuition and fees increase recommendation.

The Board inquired as to the impact from anticipated revenue and any anticipated trends in future tuition increases.

Mr. Harris referred to the Finance Committee Book under tab 6 of the report, the multiyear financial projections, which included current and future revenue projections. In exhibit 1, revenue projections are listed for multiple years, fiscals 2016 – 2021. Each year denotes if the monies are actual, requested, or projected.

Trustee Tildon inquires as to where BCCC falls in relationship to other community colleges in regards to tuition.

Mr. Harris responded that BCCC tuition continues to be the lowest costing tuition of most community colleges.

Mr. Harris stated that state funding is based upon FTE's in which our budget projections are based upon and tuition and fees would increase our revenue. The in/out of state tuition levels projections have fell beneath actuals since FY15 and FY 16.

Action: Trustee Popoola motioned for the tuition and fees increase recommendations be tabled until the March 28, 2107 Board meeting, this motion was seconded by Trustee Tildon.

The Board unanimously voted to table any actions on the Tuition and Fees recommendations until the March 28, 2017 meeting.

III. PRESIDENT'S REPORT *

Dr. May stated that the report would stand for itself with the following comments;

1. Entered testimony at the February 20, 2017 Budget Hearings
2. Attended the Achieving the Dream 2017 Conference

UPDATES

A. Enrollment

Dr. Weber reported that as of today BCCC enrollment is down by 2% which was due to "purging", which is the dropping of student for non-payment of their bills. Student Affairs are now calling these students before they are purged to try and assist them with any financial issues that they may be experiencing. Dr. Weber reports that, per Dean Sylvia Rochester, at least 10 purge ready students are called each day. Dr. Weber stated that this new process has proven to be very successful. Dr. Yeary inquired as to the number of students that are eligible for purging, Dr. Weber stated that she would get that number and report it at the next Board meeting.

Dr. Weber reported that in response to Dr. May inquiry regarding the number of children are currently in the Clarence Blount Day Care, currently there are 30 children in the Day Care facility which has a capacity of 36 children.

Dr. Weber reported on the current activities and issues in the Student Affairs Division which include:

- a) More support to the College Completion efforts
- b) Monitoring of completion behaviors, i.e., completing admission and registration processes, in order to identify the highest attrition points and examine those processes for ways to strengthen student's abilities to navigate processes as well as to refine processes.

- c) Develop a structural connection between Student Success Center and the Career Center that includes cross-training and staff sharing to develop practices to support college completion/career literacy.
- d) Another search for the Director of Disabilities Services due to the decline of the offer by the selected applicant who was to begin on February 15, 2017.

B. Active Search List

Board Chair Yeary stated that the Active Search List is information provided in the Board Book.

Closing Remarks:

Dr. Yeary stated that there are conversations in Annapolis that may have a direct impact as to how the college will continue to operate. Dr. Yeary assured the stakeholders that the Board and Dr. May remain committed to BCCC and the work that all put forth.

IV. MOTION FOR ADJOURNMENT

The Board of Trustees meeting adjourned at 5:12 p.m.

IX. NEXT MEETING

March 28, 2017, Liberty Heights Campus, Mini Conference Center

ATTENDANCE:

Dr. Gordon F. May, President

BCCC Staff Present:

Tope Aje, Nicole Becketts, Vanessa Bell, Linda Benjamin, Elena Berrocal, Vera Brooks, Leslie Brown, Maria Cazabon, Hsin-Yuan Chen, Deborah Childs, Daniel Coleman, Angela Donn, Patricia Edwards, Edward Ennels, Charlene Gray, Lyllis Green, Nana Gyesie, Wendy Harris, Eileen Hawkins, Kemberly Henderson, Will Hug, Shayla Hunter, Joseph M. Hutchins, Bob Iweha, David Xudong Jin, Brian O'Connell, Scott Olden, Solomon Iyobosa Omo-Osagie, Anil Malaki, Gregory Mason, John T. McCoy, III., Karen Mobley, Tina Mosley, Shaunta Rao, Sylvia Rochester, James Revis, Khadijat Sanusi, Scott Saunders, William Shipley, Sabina Silkworth, Daphne Snowden, Chardai Stokes, Chima Ugah, Eileen Waitsman, Crystal Washington, Tom Wamalwa, Dr. Marguerite Weber, Dennis Weeks, Jeff White, Vincent Whitmore, Brenda Wiley, Andre Williams, Michelle Williams, Leonard Willis, Diana Zilberman,

Others Present:

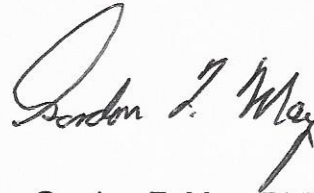
Marissa Eby, OLA Senior Auditor
Devone Delly, SGA President

CLOSED SESSION

The Board voted unanimously, under the Open Meeting Act, State Government Article, and Section 10-508, to convene in Closed Session on February 28, 2017, in the President's Conference Room to discuss real estate, personnel and to obtain legal advice.

***Full report on file in the President's Office**

Respectfully submitted,

A handwritten signature in black ink that reads "Gordon F. May". The signature is written in a cursive style with a large initial 'G' and a long, sweeping underline.

Gordon F. May, PhD
President/CEO